
IS YOUR ORGANIZATION INTERESTED IN BECOMING A CONSORTIUM PARTNER?

Thank you for your interest. Please review this document for next steps.

PROCESS

- Establish communication with the Director of Training and request meeting to discuss interest
- Organizational Requirements for joining are shared by the Director of Training to the interested organization
- Interested organization provides confirmation of ability to meet the required components to join NORPIC
- Director of Training will take provided information and discuss with SJCG Host Organization (NORPIC Hiring Manager)
- If the NORPIC Hiring Manager is in support, the Director of Training then brings the interested organization forward to the Residency Training Committee meeting
- If the Residency Training Committee is in support, the Director of Training then communicates back to the interested organization approval to join, has the organization review the Contractual Agreement for the terms and conditions of joining the Consortium as well as sign a letter of understanding confirming they will abide by the Contractual Agreement.
- The Director of Training updates the CPA accreditation panel in the next annual report / site visit.

ORGANIZATIONAL REQUIREMENTS

- Stable Funding**

Please note: Confirmation of Funds for the residency training year will occur the summer before the fall start date (e.g. confirm funds summer of 2023 for the September 1, 2024 start date of residency). Confirmation of funds, as well as contact information and billing addresses occurs through a link sent to your organization by the Director of Training in the summer. The HOST organization will invoice monthly for the associated costs (Resident Salary, Portion of DoT salary, portion of annual fees, etc) and the partner organization is responsible to remit payment within 30 days of receipt of the invoice.

- Availability of Doctoral Level Psychologists to provide Supervision**

Ph.D Psychologist(s) who provide a minimum of 4 hours a week of doctoral level supervision. Other psychology staff, allied health, etc may contribute to the overall learning but would not count toward the accreditation standard requirement of 4 hrs / doctoral. Each doctoral level supervisor and any

significant allied health staff who forms a substantial part of the resident's training experience will be required to complete the CPA accreditation panel Two Page CV.

Identification of Senior Administrator for the organization

Responsible for confirming the funding and requested allotment of resident positions to be registered in the match.

Identification of a PhD Psychologist as Associate Director for Organization

Each organization is responsible for appointing an Associate Director for their organization who will take on Associate Director duties and responsibilities as outlined in the Policies and Procedures Manual which include attendance at the Residency Training Committee meeting if your organization has a current resident, participation in the Residency Interview Cycle through reading the applications, and representing your organization as an interviewer during the interview process which happens each year in January, and March (if Phase 2 is required), participation in the Supervisor Development Series, and provision of a NORPIC Education Seminar if requested.

Accurate and Thorough Description of Resident Rotations and Experiences

Each new organization is responsible for providing a description about their organization, site, rotation experiences, and current supervisors for inclusion in the NORPIC Brochure and Website List of Positions as well as commit to annual review including updating the materials if necessary.

Accommodations for Resident

Due to housing shortages and limited to no vacancy at *affordable* costs for a learner, organizations with intention to place residents in the region (outside of Thunder Bay) are required to arrange housing accommodation for the resident for the duration of the training year. This housing can be situated in a shared housing space that the organization utilizes for visiting health care professional and allied staff provided the resident has their own private bedroom.

Contractual Agreements

For any Canadian Psychological Association (CPA) required accreditation events such as mandatory orientations, clinical workshops provided in person, wind up events, etc. regional organizations are required to assume the costs for the resident(s) and supervisor(s) to travel (transportation, food, and hotel) to and from Thunder Bay.

Confirmation of Physical Work Space for Resident(s)

Partner organizations are required to provide appropriate office space, necessary equipment, materials and computer access for each resident within the organizations building.

STILL INTERESTED?

- Please click on the link on the website to fill out the form that collects all the required information outlined above and the Director of Training will be in touch to set up a meeting. Before you start filling this form out, make sure you have gathered all the pertinent information (contact people, addresses, rotation descriptions, etc).
- Provide your supervisors with the Two Page CPA Accreditation Panel CV to fill out which can be accessed on this page.